

REPRODUCTION AND USE FEES

The Petroleum Museum's Library & Archives Center



REPRODUCTION FEES

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DUPLICATION

Photocopies

Letter or Legal Size	\$0.25/page
Oversize	Call for price
Labor Fee (for large orders over 100 pages)	\$20.00/hour

Video

VHS	\$25.00
DVD	\$30.00
Conversion Fee (for upgrading video format)	Call for price

Audio

Cassette Tape	\$7.50
CD	\$10.00
Conversion Fee (for upgrading audio format)	Call for price

PHOTOGRAPHS

Prints

5 x 7	\$10.00
8 x 10	\$15.00
11 x 14	\$20.00
16 x 20	\$30.00
20 x 24	\$40.00
Larger or Panoramic Prints	Call for price

Digital Files

Up to 1200 dpi	\$20.00
Over 1200 dpi	Call for price

RESEARCH, DELIVERY & MEDIA

Researchers may provide their own media, such as flash drives, blank CDs or DVDs.

Research (after first half hour)	\$20.00/hour
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Delivery

Handling	\$5.00/order
Shipping	Cost
Fax delivery	\$0.75/page
Late Fee (on invoices)	\$25.00/month
Delivery within 5 business days	Order total x 2
Delivery within 2 business days	Order total x 5

Media

CD or DVD (includes case)	\$5.00
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Academic Researchers

Students and teachers working on school projects, presentations, theses, dissertations and/or academic publications receive a 50% discount with valid university ID.

COMMERCIAL USE FEES

Still Images

Printed Materials (books, CD-ROMs, periodicals)	B/W	Color
In Text	\$50.00	\$75.00
All Editions All Uses	\$85.00	\$100.00
Jacket/Cover Illustration	\$100.00	\$150.00
All Editions All Uses	\$150.00	\$200.00
Over 10,000 copies	+50%	+50%
Reuse	+50%	+50%

For-Profit Printed Materials
(calendars, posters, notecards, etc.)

Printing 1,000 or less	\$100.00
Printing 1,001 or 9,999	\$200.00
Printing more than 10,000	\$300.00

Electronic Formats

E-Book	\$75.00
Reuse	+50%

Web Use

Up to 1 year	\$50.00
1 to 5 years	\$100.00
5 to 10 years	\$150.00
Over 10 years	\$200.00

Exhibition

Private Display	\$5.00
Office Display	\$10.00
Temporary/Permanent Exhibition	\$75.00

Feature Films

U.S. Distribution	\$200.00
Worldwide Distribution	\$400.00

Broadcast Television

Commercial TV	Broadcast	Broadcast & Video	Broadcast & All Media
Regional	\$20.00	\$40.00	\$60.00
North America	\$75.00	\$100.00	\$125.00
Worldwide	\$100.00	\$125.00	\$150.00
Public TV			
North America	\$20.00	\$40.00	\$60.00
Worldwide	\$20.00	\$40.00	\$60.00

Moving Images

Broadcast/Home Video

World Use, All Languages

\$60.00/second, minimum \$300.00

Feature Film

\$100.00/second, minimum \$500.00

Questions?

Contact the Director of Archives & Collections at the Petroleum Museum's Library & Archives Center:

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